

**ORDINANCE NO. 013-19**

**AN ORDINANCE AMENDING ORDINANCE NO.(S) 057-18 AND 075-18 REGARDING EMPLOYMENT STATUS OF THE NAPOLEON MUNICIPAL COURT CHIEF PROBATION OFFICER IN AND FOR THE YEAR 2019; AND DECLARING AN EMERGENCY**

**WHEREAS**, Council previously adopted Ordinance No.(s) 057-18 and 075-18, amending the 2018 Classification Pay Plan for its non-bargaining employees; and,

**WHEREAS**, Pursuant to Ohio Revised Code Section 1901.33 the Municipal Court Judge is empowered to appoint a probation officer without advertising for this position and is further empowered to set the compensation for this position as long as the compensation is reasonable; and,

**WHEREAS**, Pursuant to Ohio Revised Code Section 1901.33 the Municipal Court Judge had requested an amendment regarding compensation of the Municipal Court Chief Probation Officer; and,

**WHEREAS**, the Municipal Court Judge now requests an amendment to the employment status of the Municipal Court Chief Probation Officer; and,

**WHEREAS**, Council desires to amend Ordinance No.(s) 057-18 and 075-18 to amend the employment status for the position of Municipal Court Chief Probation Officer; and,

**WHEREAS**, Council desires to make said employment status amendment effective on the pay period starting October 8, 2018; **Now Therefore**,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, effective with the pay period for the Year 2018, that commenced on or about October 8, 2018, the amendments as listed in Section 3 shall be in effect, as listed in attached Exhibit A.

Section 2. That, this Ordinance allows the terms and conditions of Section 3 to be retroactively applied, the same being hereby approved as it so exists.

Section 3. That, the position of Chief Probation Officer as established in and for the City for the Napoleon Municipal Court shall be considered a full time regular employee having an ~~salary~~ hourly, non-exempt status. The job description as included in the Pay Plan, as prepared and/or revised by the Municipal Court Judge, continues to be approved by this Council, amended to include the aforementioned change in employment status. The Chief Probation Officer shall not be entitled to any longevity pay; moreover, the Municipal Court Judge may adjust the Chief Probation Officer's ~~salary~~ wage rate at any time so long as within the limits of the CCA Grant or as may be otherwise supplemented by the Municipal Court. Notwithstanding any other provision of this Ordinance, in no event shall the Chief Probation Officer's pay and benefits exceed the amount of the CCA Grant or as otherwise may be supplemented by the Municipal Court. Nothing shall be construed in this Ordinance as mandating that the position be filled or continued to be filled each year.

Section 4. That, no further amendments shall be effectuated by this legislation and all previous provisions in effect prior to this legislation regarding compensation of City employees shall remain in effect.

Section 5. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 6. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 7. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce; therefore, provided the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: 2/18/19

Daniel L. Baer  
Daniel L. Baer, Council President Pro-tem

Approved: Feb. 18, 2019

Jason P. Maassel  
Jason P. Maassel, Mayor

VOTE ON PASSAGE 6 Yea 0 Nay 0 Abstain

Attest:

Roxanne Dietrich

Roxanne Dietrich, interim Clerk of Council

I, Roxanne Dietrich, interim Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 013-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the 23rd day of February, 2019; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich  
Roxanne Dietrich, interim Clerk of Council



## EXHIBIT "A"

(BASE HOURLY RATE)

<u>Title</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>
Clerk-Typist II	\$12.01	\$13.82	\$14.84	\$15.94
Receptionist	\$13.58	\$15.58	\$16.70	\$17.96
Administrative Assistant	\$16.55	\$19.10	\$20.51	\$22.08
Front Desk Administrator	\$12.01	\$13.55	\$14.22	\$15.03
Service Building Secretary	\$12.01	\$13.55	\$14.22	\$15.03
Senior Service Building Secretary	\$14.92	\$17.12	\$18.41	\$19.87
Executive Assistant to Appointing Authority	\$20.10	\$21.42	\$22.80	\$24.24
Executive Assistant/Paralegal to the Law Director	\$24.24	\$26.48	\$28.44	\$30.41
Account Clerk I	\$12.01	\$13.55	\$14.22	\$15.02
Account Clerk II	\$14.92	\$17.12	\$18.42	\$19.87
Utility Billing Administrator	\$16.95	\$19.51	\$20.90	\$24.82
Senior Account Clerk	\$16.55	\$19.10	\$20.52	\$24.25
Records Clerk/Recorder	\$14.92	\$17.12	\$18.41	\$19.86
Accounts Payable Clerk	\$14.92	\$17.12	\$18.41	\$20.90
Tax Administrator	\$16.95	\$19.51	\$20.90	\$24.82
Engineering Technician	\$18.20	\$20.90	\$22.39	\$24.02
Senior Engineering Technician	\$21.61	\$24.89	\$26.64	\$28.58
Senior Engineering Technician/Zoning Administrator	\$21.61	\$24.89	\$26.64	\$31.44
Staff Engineer	\$20.09	\$23.16	\$24.89	\$26.73
Licensed Staff Engineer	\$27.19	\$29.24	\$31.45	\$35.17
Construction Inspector	\$23.64	\$27.16	\$29.11	\$31.98
Senior Electric Engineering Technician	\$21.61	\$24.89	\$26.64	\$28.58
Electrical Construction/Maintenance Inspector	\$26.21	\$30.16	\$32.34	\$34.67
Zoning Administrator	\$23.65	\$27.16	\$29.11	\$31.21
Chief Water Treatment Operator	\$21.61	\$24.89	\$26.64	\$30.12
Chief Wastewater Treatment Operator	\$21.61	\$24.40	\$26.64	\$30.12
Assistant Water Superintendent	\$29.02	\$30.09	\$31.75	\$33.41
Police Lieutenant		\$31.60	\$33.09	\$34.75
Deputy Court Clerk	\$16.04	\$17.47	\$18.74	\$20.08
Chief Probation Officer	\$19.38			\$21.42
IT Specialist	\$17.84	\$19.74	\$21.64	\$23.55

STATE OF OHIO  
COUNTY OF HENRY

Kimberly Imm, being first duly sworn, states that she is the Assistant Publisher of The Bryan Publishing Company, owner of The Northwest Signal, a daily newspaper, published and of general circulation in the county of Henry aforesaid, and that the annexed notice was published in one issue in said paper, on the 23rd day of February, 2019.

Kimberly Imm  
Kimberly Imm

Subscribed and sworn to before me this  
26th day of February, 2019

Beverly Griteman  
Beverly Griteman  
Notary Public,  
State of Ohio  
My Commission Expires  
February 13, 2021

Printer's Fee: \$295.00  
Notary Fee: \$2.00

Summary of Ordinance No.(s) 013-19, 014-19, 015-19 and  
Resolution No.(s) 002-19, 003-19, 004-19, 005-19, 006-19

(PURSUANT TO ARTICLE II, SECTION 2.15 OF THE CITY CHARTER, CHAPTER 121 OF THE CODE OF ORDINANCES AND COUNCIL RULE 6.2.4.1, AS WELL AS APPLICABLE PROVISIONS OF ORC CHAPTER 731)

NOTICE

A copy of the complete text of the above named Ordinance(s) and Resolution(s) are on file in the office of the City Finance Director and may be viewed or obtained during business hours of 7:30 AM to 4:00 PM, Monday through Friday, at the office of the Finance Director, the location being 255 West Riverview Avenue, Napoleon, Ohio. A copy of all or part of the above named Ordinances and Resolutions, or any item mentioned in this notice, may be obtained from the City Finance Director upon the payment of a reasonable fee therefore.

Ordinance No. 013-19

AN ORDINANCE AMENDING ORDINANCE NO.(S) 057-18 AND 076-18 REGARDING EMPLOYMENT STATUS OF THE NAPOLEON MUNICIPAL COURT CHIEF PROBATION OFFICER IN AND FOR THE YEAR 2019; AND DECLARING AN EMERGENCY

In this legislation, the City of Napoleon amended the previous legislation regarding the employment status of the Municipal Court Chief Probation Officer in and for the year 2019.

Ordinance No. 014-19

AN ORDINANCE AUTHORIZING A PAY INCREASE FOR THE CITY OF NAPOLEON, OHIO LAW DIRECTOR; AND DECLARING AN EMERGENCY

In this legislation, the City of Napoleon authorized a pay increase for the City Law Director.

Ordinance No. 015-19

AN ORDINANCE AUTHORIZING A PAY INCREASE FOR THE CITY OF NAPOLEON, OHIO CITY MANAGER; AND DECLARING AN EMERGENCY

In this legislation, the City of Napoleon authorized a pay increase for the City Manager.

Resolution 002-19

A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF AN OPERATIONS AND MAINTENANCE SERVICES AGREEMENT BETWEEN THE CITY OF NAPOLEON, OHIO AND AMERICAN MUNICIPAL POWER, INC.

In this legislation, the City of Napoleon authorized an operations and maintenance services agreement with American Municipal Power, Inc.

Resolution 003-19

A RESOLUTION AUTHORIZING THE CITY MANAGER FOR THE CITY OF NAPOLEON, OHIO TO COMPLETE ALL ACTS NECESSARY FOR THE SALE OF CERTAIN PROPERTY OWNED BY THE CITY OF NAPOLEON, OHIO, TO THE NAPOLEON AREA CITY SCHOOLS, TO WIT: RECORDING EQUIPMENT PREVIOUSLY USED TO FULFILL THE NCTV CONTRACT BETWEEN THE CITY AND NAPOLEON AREA SCHOOLS; AND DECLARING AN EMERGENCY

In this legislation, the City of Napoleon authorized the City Manager to sell recording equipment previously used for NCTV obligations to Napoleon Area Schools.

Resolution 004-19

A RESOLUTION AUTHORIZING A COMMUNITY REINVESTMENT AREA (CRA) AGREEMENT BETWEEN THE CITY OF NAPOLEON, OHIO, AND JANMAR PROPERTIES, LLC WITHIN NAPOLEON CRA #6; AND DECLARING AN EMERGENCY

In this legislation, the City of Napoleon authorized a CRA agreement with JanMar Properties, LLC within Napoleon CRA #6.

Resolution 005-19

A RESOLUTION AUTHORIZING A COMMUNITY REINVESTMENT AREA (CRA) AGREEMENT BETWEEN THE CITY OF NAPOLEON, OHIO, AND MSG INVESTMENTS, LTD. WITHIN NAPOLEON CRA #6; AND DECLARING AN EMERGENCY

In this legislation, the City of Napoleon authorized a CRA agreement with MSG Investments, LTD. within Napoleon CRA #6.

Resolution 006-19

A RESOLUTION AUTHORIZING A COMMUNITY REINVESTMENT AREA (CRA) AGREEMENT BETWEEN THE CITY OF NAPOLEON, OHIO, AND RIDI REIO LLC WITHIN NAPOLEON CRA #7; AND DECLARING AN EMERGENCY

In this legislation, the City of Napoleon authorized a CRA agreement with Ridi Reio LLC within Napoleon CRA #7.

All of the above summaries are approved as to form and correctness by Billy D. Harmon, City Law Director